

**Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 3, 2017 Reorganization Meeting**

The meeting was called to order at 4:00 p.m. Present were Supervisors Underwood, Paddock, Toddes, and Shealer Also present were Manager Ben Thomas, Jr., Planning Secretary Michele Long and Chief Don Boehs. Mr. Waybright participated by telephone. The meeting was recorded.

Mrs. Underwood appointed Mr. Thomas Acting Chairman.

Mr. Thomas asked for a nomination for Chair. Mr. Waybright nominated Mrs. Underwood for Chair for 2017. Mr. Shealer seconded the motion and it carried.

Mrs. Underwood chaired the rest of the meeting.

Mr. Shealer made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Waybright as Vice-Chair.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Paddock made a motion seconded by Mr. Shealer and carried to re-appoint Mrs. Carol Merryman Secretary/Treasurer.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Ben Thomas, Jr. as Asst. Treasurer.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Chris Walter Superintendent of Roads.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Donald Boehs Chief of Police.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. William Naugle Zoning Officer and Building Inspector.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Dave Baker Alternate UCC Building Inspector.

Mr. Shealer made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Ed Strevig/Middle Department Inspection Services UCC Heavy Electrical Inspector.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Rob Neale Fire/Sprinkler Plans and Inspections Specialist.

Mr. Paddock made a motion seconded by Mr. Shealer and carried to appoint KPI Technology Township Engineer.

Mr. Waybright made a motion seconded by Mr. Shealer and carried to re-appoint Salzman Hughes, P.C. Township Solicitor.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to re-appoint Salzman Hughes, P.C. Solicitor for Comcast Cable Franchise Agreement.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Mr. John Phillips Solicitor for the Zoning Hearing Board.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Gil Picarelli Sewage Enforcement Officer and Dominic Picarelli Back-up Sewage Enforcement Officer.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Shealer made a motion seconded by Mrs. Toddes and carried to re-appoint Christine Redding as the Deputy Real Estate and Per Capita Tax Collector.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2017 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint York Adams Tax Bureau as collector of Earned Income, Local Services, and Delinquent Per Capita Taxes.

Mr. Shealer made a motion seconded by Mr. Paddock and carried to re-appoint Cumberland Township as Amusement Tax collector.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Mr. David Sanders Emergency Management Coordinator.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Police Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 p.m. except in December when the meeting will be held on the 21st at 7:00 p.m.

Mr. Waybright made a motion seconded by Mr. Paddock and carried for the workshops be held on the Thursday preceding the 2nd Tuesday at 8:30 a.m. as needed and Thursday preceding 4th Tuesday at 8:30 a.m. as needed.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to retain ACNB Bank as depositor for Township's funds.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to bond the Manager and Treasurer for 1,100,000.00 each.

Mr. Shealer made a motion seconded by Mr. Paddock and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference April 23 - 26, 2017 in Hershey, PA.

Mr. Paddock made a motion seconded by Mrs. Waybright and carried to reaffirm the Solicitor's attendance at the Planning Commission meeting as needed.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint Kenny Caudill to the Planning Commission for a four-year term expiring 12/31/2020.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Lori Bridel to the Zoning Hearing Board for a three-year term expiring 12/31/2019.

Mr. Shealer made a motion seconded by Mr. Waybright and carried to re-appoint Rich Redding to Cumberland Township Authority for a five-year term expiring 12/31/2021.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to re-appoint Tom Shealer to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2021.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to re-appoint Dewaine Finkenbinder to the Gettysburg Area Recreation Authority for a three-year term expiring 12/31/2019.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to re-appoint the Park and Rec Committee as it stands including: Steve Toddes, James Paddock, Tom Beauchat, Dewaine Finkenbinder, Sarah Weigle and Ben Thomas, Jr. – Advisory.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to re-appoint the Agricultural Security Area Advisory Committee for 2017 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Paddock made a motion seconded by Mr. Shealer and carried to re-appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau and Adams County Tax Collection Committee and to re-appoint Mr. Toddes as the alternate representative for the two committees.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to appoint Mr. Paddock as representative on the Grand History Trail Committee.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to adopt a Management Agreement Resolution with Cumberland Township Authority @ \$13,000 x 25% benefits and overhead.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

The following committees were re-appointed:

FINANCE – Barbara Underwood and Tom Shealer

ECONOMIC DEVELOPMENT – Tom Shealer and Barbara Underwood

PUBLIC SAFETY – Barbara Underwood and David Waybright

HIGHWAY MAINTENANCE – Tom Shealer and David Waybright

PARK AND RECREATION - Steve Toddes and Jim Paddock

PERSONNEL - Barbara Underwood and Steve Toddes

COG REPRESENTATIVE AND ALTERNATE – Barbara Underwood, Jim Paddock and Ben Thomas, Jr.

CENTRAL ADAMS COMPREHENSIVE PLAN- David Waybright and Jim Paddock, Barbara Underwood – alternate

Mr. Shealer made a motion seconded by Mr. Waybright and carried to adopt the following Resolution:

RESOLUTION 2017-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2017

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2017.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2017 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP

Mr. Shealer made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2017-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2017 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Thomas reported that all of the fees were increased by 3% based on the costs of administering all of internal charges and is primarily based on wages and benefits. Mr. Shealer made a motion seconded by Mr. Toddes and carried to adopt Resolutions 2017-03 and 2017-04

RESOLUTION 2017-03

RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2017-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

Mr. Shealer made a motion seconded by Mr. Paddock and carried to adopt Resolution 2017-05.

RESOLUTION 2017-05

STORMWATER MANAGEMENT PLAN FEES

Mr. Thomas stated that Mr. Eric Hubbard will be the new Chief for Barlow Fire Company and thanked Mr. Dave Maring for all of his hard work over the years.

Mr. Speros Marinos introduced his son George Marinos who is showing interest in the business. Mr. Marinos questioned if the deputy real estate tax collector needed to reside in the Township. Mr. Wisner stated that they did not need to reside in the Township as they are appointed and not elected and will only fill the vacancy if someone were to leave the position during the middle of a term.

Mr. Zach Gulden stated that in the future he would like the Board to discuss holding the Workshops during evening hours as citizens with daytime jobs cannot attend a morning Workshop.

At 4:25 p.m., the regular meeting ended for an Executive Session to discuss items with the Solicitor with no report to follow.

Michele Long, Planning Secretary

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_____) Supervisors
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